

THE SCHOOL DISTRICT OF STURGEON BAY  
Regular Board of Education Meeting  
Wednesday, June 17, 2020  
COUNCIL CHAMBERS/STURGEON BAY CITY HALL

President Hooker called the regular meeting to order at 7:02 PM in Council Chambers of Sturgeon Bay City Hall. Present on site: Hooker, Holland, Alger, Stephani, Chisholm, Miller, Stephens and Jennerjohn. Excused Hougaard. Also present were Tjernagel, Holtz, A. DeMeuse, Smejkal, B O’Handley & Smullen. Virtual attendance by R. Nickel. The Pledge of Allegiance was recited.

Motion: Alger/Jennerjohn to adopt the agenda striking items seven and fifteen from the agenda. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

CONSENT AGENDA:

1. Approve minutes from May 20, 2020 and June 3, 2020
2. Approve May bills
3. Accept grants and donations: Jenny Spude has reported the following donations to the food service department and/or family lunch balance support: the Door-Kewaunee Retired Educators Association (DKREA) donated \$197; Kaye Carter donated \$100; Linda and Butch Georgenson donated \$200; and a \$500 donation from donors who wished to remain anonymous was also received.
4. Approve resignations and retirements: Nick Kita has resigned as an assistant football coach. Ashley Hietpas is resigning from her 4K teaching position at Sunset Elementary at the end of the current school year. Brittany Sperberg has resigned from her middle school Band teaching position. Susan Kraus is resigning from her teacher associate position at Sunset Elementary. Melissa Haack has resigned from coaching 7<sup>th</sup> grade volleyball. Kay Abeyta DeDecker has resigned from her position in food service. Matt Broomhall is resigning as our boys JV soccer coach.
5. Designate newspaper as paper of record  
Allison Buchanan from Quarles and Brady has worked with Ann DeMeuse on a rather unique situation involving legal notices. Allison has let us know that in order for the *Peninsula Pulse* to qualify as the District’s Official newspaper, one of the requirements is that at least 50% of the circulation of the newspaper needs to be a paid subscription.

I’ll add an additional reference Allison had sent Ann below:

*Section 985.03(1)(a) provides qualifications for newspapers in order to be designated official municipal newspapers under Section 985.05, and provides, in part, that the newspaper must have a “bona fide paid circulation.” Section 985.01(1b) provides that a “bona fide paid circulation” means the paid circulation of a newspaper where both (a) the publisher of the newspaper sells 50% or more of the circulation of the newspaper, and (b) the publisher of the newspaper has actual subscribers at each publication of not less than 1,000 copies in 1<sup>st</sup> and 2<sup>nd</sup> class cities or 300 copies in 3<sup>rd</sup> and 4<sup>th</sup> class cities, villages and towns.*

We will continue to utilize the *Peninsula Pulse* in a variety of ways from job postings to other submissions, but find ourselves having to go with the *Advocate* for this official designation at this time.

A motion to designate the *Door County Advocate* as our newspaper of record is recommended.

6. Second review of English Language Arts Curriculum Materials

*Note: The first review took place at the April 15 regular Board of Education meeting when the Board received information and a presentation. Additionally, I'd remind us that there is now a desire to wait with the grade 6-8 materials and delay this part of the purchase until additional information can be gathered.*

7. Second readings of the following employee-handbook related items:

*Note: First readings took place at the May 20 regular Board of Education meeting*

- a. Professional Staff Employee Handbook
- b. Professional Staff Salary and Supplemental Pay Guide
- c. Support Staff Employee Handbook

8. Approve fundraising calendars for 2020-2021:

This is done annually as part of our operational procedures and preparing for the next school year. Contained in your packet should be fundraising calendars for the middle and high school levels.

On a related note, the only elementary fundraiser is the PTO fall fundraiser in September and October. As Ann has reviewed for us in the past, items such as cookie dough and candy are sold, but are not consumed at school. Additionally, the focus is on adults for something like a PTO fundraiser and different from some fundraisers at middle and high school levels.

9. Approve Sturgeon Bay High School Student-Parent Handbook

10. Approve Sturgeon Bay High School Faculty and Staff Handbook

11. Approve TJ Walker Middle School Student Handbook

12. Approve TJ Walker Middle School Faculty and Staff Handbook

13. Approve Elementary Student-Parent Handbook

14. Approve Elementary Faculty and Staff Handbook

15. Approve Early Graduation Requests

There are a few early graduation requests appropriately working their way through the established process and now come before the Board for approval in alignment with our past practice. If something would cause a delay in getting those completely processed and to you, we'd plan to bump formal approval to next month's meeting.

16. Approve Wisconsin Association of School Boards (WASB) Membership Renewal

Enclosed in the meeting packet is a scanned copy of the WASB renewal letter, as well as the 2018-2019 Report to the Membership, a copy of complimentary subscriptions and publications we receive as part of our membership, and the dues invoice. The dues schedule has been held flat since this past year, keeping our annual dues to \$4,336.

17. Approve Overnight Athletic Trips for the 2020-2021 School Year

Athletic director, Todd Meikle has worked with our head coaches and Principal Nickel to assemble the overnight athletic trip request for this next school year. Obviously, a trip to State could impact this, but that would be nothing new or reason to be concerned.

As stated in the past, the thinking is to have all scheduled overnight athletic trips for the year approved at the same time at the start of the year in an organized fashion. It is appropriate to point out that special trips involve fundraising, cost to the student-athlete/family, and/or a supporting parent or community group. The school district does not use tax dollars in the form of budget dollars to pay for additional or special overnight trips and the related costs, upgrades from a school bus to a coach bus, and other such costs that may be associated with some of these trips now or in the future.

Here is a quick overview of the trips described in greater detail (see packet) by Athletic Director Todd Meikle:

- Varsity Boys Soccer: Tournament at the Prairie School in Racine September 4-5, 2020

- Varsity Boys Soccer: Tournament at Cedarburg High School September 25-26, 2020
- Varsity Wrestling: “War on the Shore” Holiday Wrestling Tournament at UW-Oshkosh December 28-29, 2020
- Varsity Girls Soccer: Tournament at Pius XI High School in Milwaukee May 14-15, 2021

Motion: Stephens/Alger to accept and approve the consent agenda items as presented. Motion carried unanimously.

#### OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any): None
2. Special Presentation by Door County Medical Center (DCMC)  
Hospital leaders have been before the Board in the past. Representatives from DCMC gave an overview of the various contracts and summarized services for the Board. This year they are presenting a simplified version of the contract along with an updated cost. The one contract that is not included is the job training program hosted by the hospital that our district serves as the fiscal agent for on behalf of the group. The updated service contract would begin July 1, 2020 and be part of the next fiscal year.
3. Approve Service Contract for 2020-2021 with Door County Medical Center  
Motion: Holland/Stephani to approve the 2020-2021 service contract with Door County Medical Center. Motion carried unanimously with Stephens abstaining.
4. Approve First Grade Teacher (one-year position)  
Motion: Holland/Chisholm to approve Madeline Brosteau as the one-year substitute 1st grade teacher for the 2020-2021 school year. Motion carried unanimously.
5. Approve Fourth Grade Teacher  
Motion: Stephens/Holland to approve Katie Smullen as the new Sunrise 4th grade teacher beginning with the 2020-2021 school year. Motion carried unanimously.
6. Approve TJ Walker Special Education Teacher  
Motion: Chisholm/Jennerjohn to approve Brianna Lane as a special education teacher at TJ Walker Middle School beginning with the 2020/021 school year. Motion carried unanimously.
7. ~~Approve Technology Department Director~~
8. Approve World Language Club Advisor  
Motion: Jennerjohn/Stephani to approve Libbie Gerondale as the advisor for the World Language Club. Motion carried unanimously.
9. Approve High School Assistant Football Coach  
Motion: Stephens/Holland to approve Stephen Jacobson as a high school assistant football coach. Motion carried unanimously.
10. Approve High School Head Girls Swim Coaches  
Motion: Chisholm/Alger to approve Krista Moyer and Kelly Oram-Rankin as the high school head girls swim coaches. Motion carried unanimously.
11. Approve Secondary-Level Teacher Associate  
Motion: Holland/Stephens to approve Samantha Routhieaux as a teacher associate. Motion carried unanimously.

12. Gap Reduction School Board Review (informational item)

Dr. Smejkal provided the Achievement Gap Reduction (AGR) reports. The report deals with math and reading for Kindergarten through third grade. This is simply an informational item, so no formal action is necessary.

13. Approve 2020-2021 Board meeting calendar

Motion: Jennerjohn/Stephani to approve the Board meeting calendar for the 2020-2021 fiscal year.

Motion carried unanimously.

14. Approve Meal Price Increases

Meal pricing had a slight increase for high/middle schools in the 2017-2018 school year. Since then I've left any pricing for SBSB students and staff the same. Elementary hasn't increased in approximately five years. As another point of reference, where else can someone buy a well-balanced lunch under 600 calories for under \$4.00?

I recommend the following, beginning with the 2020-2021 school year:

- Meal pricing would increase from \$2.95 to \$3.00 for high/middle.
- Meal pricing would increase from \$2.75 to \$2.90 for elementary.
- Meal pricing would increase from \$3.60 to \$3.95 for adults.

As a point of reference, St. John Bosco students have not received an increase but when we started providing lunch their pricing was set higher. Their pricing is and has been \$3.30 MS, \$3.20 Elem, \$3.95 Adult for past two school years.

Motion: Chisholm/Jennerjohn to approve the meal price increases beginning with the 2020-2021 school year. Motion carried unanimously.

~~15. Approve Asbestos Abatement Flooring Project at Sunrise Elementary~~

16. Approve Extension of Automated Sawyer Elementary School HVAC System

Motion: Miller/Alger to approve extension of Automated Sawyer Elementary School HVAC System, not to exceed \$134,000. After discussion, motion carried unanimously.

17. Approve Kobussen Transportation Contract Adjustment

The administration has received input from district legal counsel has prepared a document for the board.

Motion: Jennerjohn/Alger that the school district pay Kobussen an adjusted amount during the COVID-19 school closure of 75 % of what the district would normally pay provided that if Kobussen either has become eligible or would become eligible for stimulus dollars, that an appropriate portion of the dollars we would be paying during the closure would be returned to us. After discussion, and the suggestion of developing a memorandum of understanding as it relates to the stimulus dollars, motion carried unanimously.

18. Approve Preliminary 2020-2021 Budget

As the Board knows, each October is when the Board formally adopts the budget for the current fiscal/school year and also sets the tax levy. However, Board Policy 0155 – Committees also states the following: “. . . The Board as a whole shall act as a committee on school finance. . . C. During the months of April and May, the committee shall receive prepared estimates of the budget for the ensuing fiscal year, showing anticipated expenditures and needed revenues for the year. This budget shall be presented to the Board for preliminary approval in June and final approval in October. . .”

The way we've operated especially in the past couple of years, the Board sees regular updates based on the current year, as well as projections for the next year (and frankly the next three years due to our operational referendum cycle). Business Manager Holtz took us through an additional explanation and information as we look to the 2020-2021 year, adjustments to revenues and expenditures, and the looming impact of the state's next biennial budget. A Preliminary Budget spreadsheet as well as the Preliminary Budget Narrative was reviewed.

Motion: Jennerjohn/Holland to approve the preliminary budget for the 2020-2021 school year. Motion carried unanimously.

19. Facility Project Update (informational item)

Please see the information in the monthly Superintendent report.

20. Reports:

- a. Legislative – State of WI joined seventeen other states to file a complaint against Title 9 (sexual discrimination) requirements that were enacted.
- b. CESA – none
- c. Committee/Seminars – none.
- d. Administrative Reports presented.
- e. Superintendent's Report presented.

21. Adjourn Motion: Stephens/Holland to adjourn at 9:41 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_